

AUTHORIZATION FOR BACKGROUND CHECK REPORT

RELEASE AND AUTHORIZATION – For Volunteers

Roman Catholic Diocese of Charlotte

To Be Completed By Diocesan Location:

Volunteer _____
Volunteering for _____
Requesting Parish, Agency, Department or School _____
Signature of Requesting Official _____ Date _____
Mail completed form to: Diocese of Charlotte Human Resources Department, 1123 S. Church Street, Charlotte, NC 28203, or Fax to: 704-370-3223

To Be Completed By Employee, Volunteer or Independent Contractor:

I have carefully read, and I understand, this Disclosure and Authorization form. By my signature below, I consent to the release to Roman Catholic Diocese of Charlotte ("Diocese") of consumer reports and investigative consumer reports (i.e. background check reports) prepared by a consumer reporting agency. If I am hired by the Diocese and/or working as a current employee, volunteer or independent contractor, I understand that the Diocese may rely on this Authorization to obtain additional reports on me from the agency or other consumer reporting agencies during my employment without asking for my consent again, to the extent permitted by applicable law.

I also authorize all of the following to disclose to the Agency and its agents all information about or concerning me, including but not limited to: my past or present employers; learning institutions, including colleges and universities; law enforcement and all other federal, state and local agencies; federal, state and local courts; the military; credit bureaus; drug and alcohol testing facilities; motor vehicle records agencies; all other private and public sector repositories of information; and any other person, organization, or agency with any information about or concerning me. The information that can be disclosed to the Agency and its agents includes, but is not limited to, information (if applicable) concerning my employment and earnings history, education, credit history, motor vehicle history, criminal history, military service, professional credentials and licenses.

The following is my true and complete legal name and all information is true and correct to the best of my knowledge. I understand that dishonesty will disqualify me from consideration for employment or volunteer positions with the Diocese and, if I am hired and/or are currently employed by or volunteering with the Diocese, that such dishonesty could result in the termination of my employment or volunteer position.

I acknowledge that I have received a copy of the following documents: (1) "Disclosure Concerning Request for Background Check Report"; (2) "A Summary of Your Rights under the Fair Credit Reporting Act"; (3) "A Summary of Your Rights under California Civil Code Section 1786.22" (if you reside in or you are applying for a position in California); and (4) "New York Correction Law Article 23-A"(if you reside in or you are applying for a position in New York).

If you live, or are applying for a position, in California, Minnesota or Oklahoma: If you check the box below, the consumer reporting agency will send you a free copy of the report at the same time that the report is made available to the Diocese.
 I request a free copy of the report.

Please Print

Name (First, Middle, Last) _____ Date of Birth (Mo./Day/Yr.) _____

Former Name (s) _____ Date of Name Change ___/___/___

Current Address(If less than one year at current address, please include previous address)

1. Street (no P.O. boxes please) _____

City/State _____ Zip Code _____

Former Address _____ How Long? _____

City/State _____ Zip Code _____

Your Signature _____ Date _____